

MEMORANDUM

To: Madison County Board of Supervisors
From: Ann Johnson, County Veterans Services Officer
Date: 30 September 2026
Subject: Request for Approval to Attend Annual State CVSO Training -
2026 County Veterans Services Officer Training, Camp Shelby, MS

I respectfully request approval to attend one of the two annual training courses being provided this year by the Mississippi Veterans Affairs for County Veterans Services Officers.

Attendance at a minimum of one training session annually is required to maintain accreditation and certification. Participation in this training is therefore necessary to ensure continued compliance with the professional requirements applicable to the County Veterans Services Officer.

The estimated cost associated with attending the required training is as follows:

- **Hotel:** \$440.00 ($\110×4 nights)
- **Meals:** \$272.00 ($\68×4 days)
- **Mileage:** \$191.52 (252 miles $\times$ \$0.76 per mile)
- **Total Estimated Cost: \$903.52**

The total estimated expense of **\$903.52** is within the **Veterans Services FY 2027 approved budget**.

Approval is respectfully requested for attendance and the associated travel expenses.

Approved: _____

Date: _____

Disapproved: _____

Date: _____

Ann Johnson
Director of Veterans Services
County Veterans Services Officer



Training Division

September 3, 2026

To: Mississippi County Veteran Service Officers

Subject: Fall Training 2026

The Fall Veteran Service Officer training will be held October 13-16, 2026, at Camp Shelby, MS. Check-in will begin at 8:00 a.m. on Tuesday October 13th with training projected to start at 9 a.m. We will complete training by 11:00 a.m. on Friday, October 16th, 2026.

Please make reservations for the stay of your choice.

If you have any questions, please feel free to contact me at (662) 871-9446 or cadams@msva.ms.gov.

I look forward to seeing you in October.

Cathy Adams
Training Specialist
Mississippi Veterans Affairs

Representatives for Mississippi VA, American Legion, Veterans of Foreign Wars

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(662) 871-9446